





Dr. S. R. Chandrasekhar Institute of Speech and Hearing
(A unit of Bangalore Speech and Hearing Trust)
(A project of LIONS club of Bangalore East)
Hennur Road, Lingarajapuram, Bengaluru-560084
Ph: 080-25460405/25470037/25468470 Mob: +91-8861787315
Email: dr.srcish@gmail.com Web: www.speechear.org
B++ accreditation by NAAC



7.1.9 Code of conduct

Handouts for UG/PG students

 Dr. S.R. Chandrasekhar Institute of Speech and Hearing
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Rules and Regulations

1. Maintain professionalism always.
2. Attendance of 80% for theory and 90% for clinics is compulsory. 3 days of leave is allowed from clinics per semester. Exceeding which will have to be compensated.
3. Working days Monday to Friday (9.00 to 5.30 pm) with lunch break of half an hour (1.00 - 1.30 pm). Special classes may be scheduled on Saturdays as per the requirement.
4. Always carry log book & wear your lab coat.
5. When classes are not being conducted, utilize the time for library work or observe/participate in clinical activities.
6. If you do not attend to your client for more than two sessions, your sessions with him/her will be cancelled and you will lose clinical marks for the same.
7. Always maintain a formal 'dress code' (Girls – Knee long kurta, Salwar and Dupatta, Boys – Formal shirt, trousers, socks and formal shoes). Boy should have only short hair cut; fancy hair cuts are not permitted. You are here to deal with clients.
8. Please inform the supervisors in respective departments regarding your absence so that alternate arrangements could be made. Your leave letter is to be signed prior to your leave by clinical supervisors, class teacher as well as principal.
9. Please maintain neatness in your classroom and premises. Writing/drawing on the walls of the classroom is prohibited. Don't deface the desks and benches; If caught you will have to pay a heavy penalty.
10. Any kind of ragging is strictly prohibited. Ragging is a criminal offence. Please inform the principal regarding the same if you are troubled/ragged
11. Don't spoil the books in the library by drawing /underlining/tearing papers/pages etc. Finding a replacement to the book/journals is very difficult.
12. All medical leave has to be validated with prescription, discharge summary and medical certificates. However if the attendance criteria as per Sl.no.2 is not met, you have to compensate accordingly.

Image of the Handouts for UG/PG students



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I understand it is my responsibility to take note of the relevant Rules and regulations of the course and I agree to abide by the same. If my son/daughter fails to satisfy any of the above rules, the management is at the liberty of taking action against as it deems fit.

Student Name

Parent Name

Signature

Signature

Address, Phone number and email id

Image of the Handouts for UG/PG students

Rashmi J. Bhat
Principal
Dr S R.Chandrasekhar Institute of
Speech and Hearing
Hennur Road, Lingarajapuram
Bangalore 560084



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2. Service rules for staff

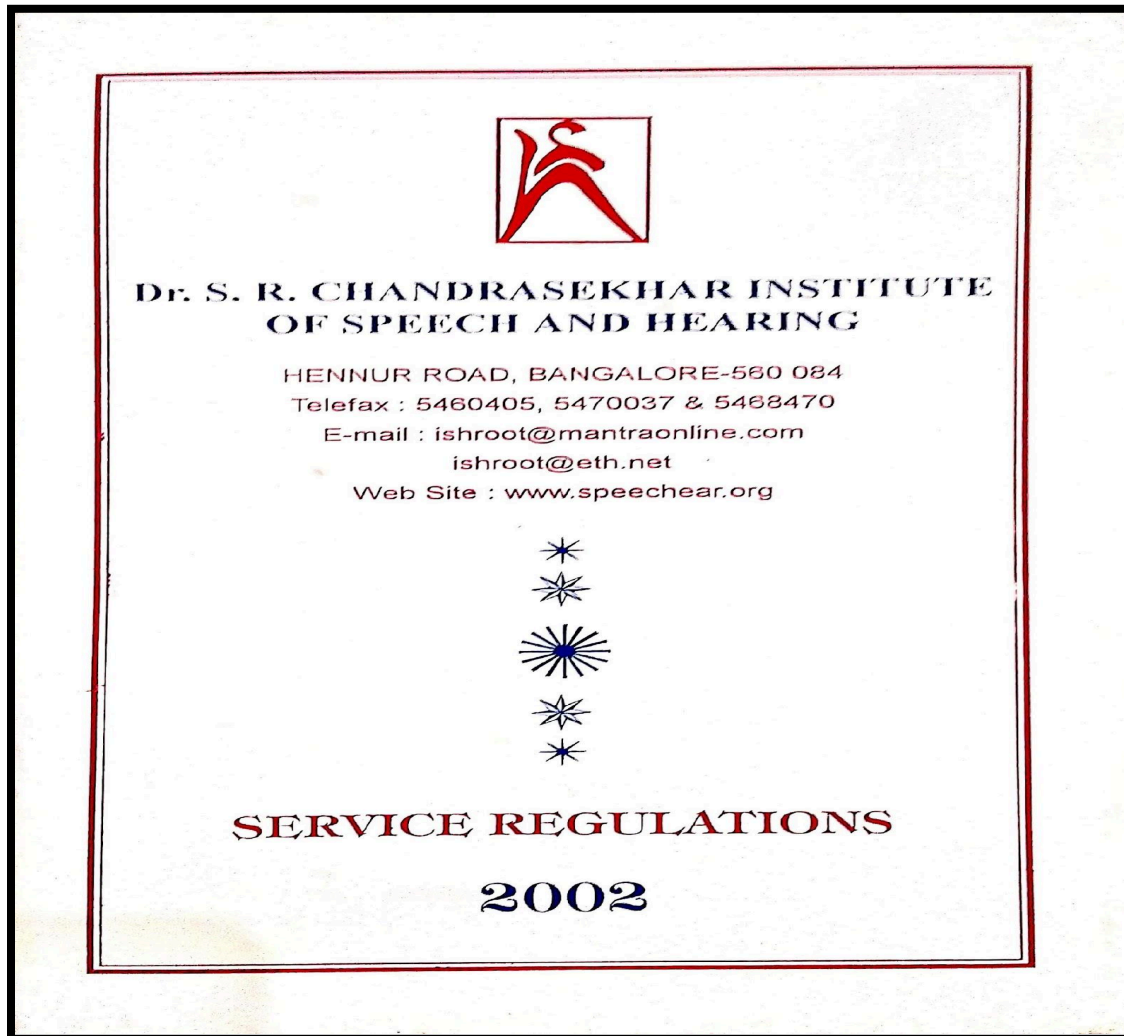


Image of Service rules for staff



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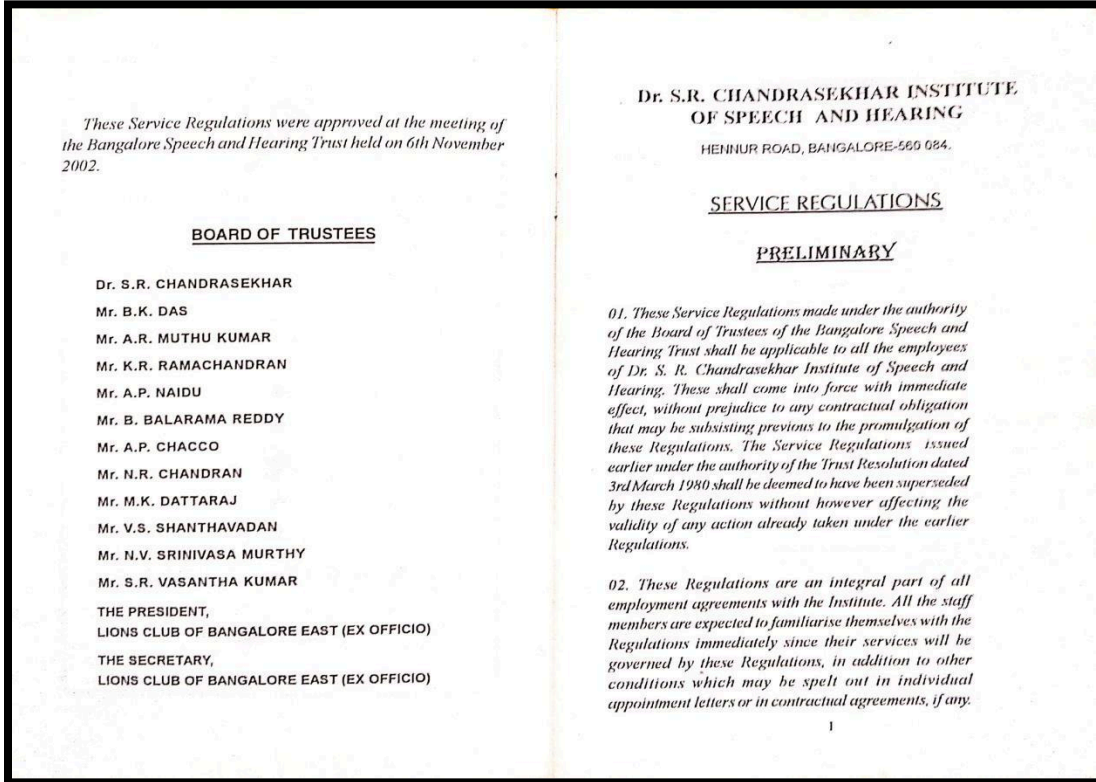


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