

Dr. S.R. Chandrasekhar Institute of Speech and Hearing
Hennur Main Road, Bangalore - 560 084,
(A unit of Bangalore Speech and Hearing Trust)
(Aided by Lions Club of Bangalore East)
(Affiliated to Bengaluru North University)
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Dr.SRCISH/S/2022

November 28, 2022

All faculty to note that a faculty meeting is scheduled on Thursday,
December 1, 2022, at 1.45 pm in the Seminar Hall with the following

Agenda

1. Subject Distribution for I and III semester PG
2. Status of UG classes
3. Field visits for UG students

Any other matter

All faculty are requested to be present.

Rashmi J. Bhat
Dr. RASHMI J BHAT
PRINCIPAL

Principal
Dr S R.Chandrasekhar Institute of
Speech and Hearing
Hennur Road, Lingasuram
Bangalore

FACULTY MEETING - 1/12/2022

1:45 PM - 2:30 PM

VENUE: SEMINAR HALL

AGENDA 1: SUBJECT DISTRIBUTION FOR P6

- 1st Semester P6 students are ~~expected~~ expected to join by January 2023
- Subject Distribution for Msc Audiology & Msc Speech were discussed.
- Class teachers for the aforementioned batches were discussed
- Ms. Deborah was assigned as class teacher for ^{2nd} Msc. Speech.
- Spcc Ms. Prajna was assigned as class teacher for ^{3rd} Sem Msc. Speech.
- Ms. Densai Teja was assigned as class teacher for 2nd sem Msc. Audiology.
- Ms. Snvidya was assigned as class teacher for ^{4th} Sem Msc. Audiology.

AGENDA 2: STATUS OF UG CLASSES

- Status of UG classes and program in progress discussed.
- Most UG subjects are currently in Unit 1.

AGENDA 3: FIELD VISIT

- Field visit for 1st semester UG was decided as Unit of Hope
- Field visit for 2nd semester UG was decided to Mrs. Audiology 170
- Field visit for 3rd semester UG was decided to Jain Hospital
- Class teachers to take responsibility

scheduled to be conducted in January 2023

AGENDA 5: EXPERT SERIES FROM SP 2 HEARING PROF
 → Every 4th Tuesday of the Month (9:00-10:00 AM) will be dedicated to expert talk from speech & Hearing professionals.

AGENDA 5: ALUMNI TALKS
 → Alumni Talks to be planned & executed by Alumni Association

AGENDA 6: INTERNSHIP FOR PGE STUDENTS
 → Internship for PGE students was decided to be 1 week posting, Fee toward the same to be borne by students

AGENDA 6: PERFORMANCE OF STUDENTS (GENERAL & VIVA)
 → State VGE student performance in the viva was discussed.
 → Strategies to improve their performance was discussed. [eg: library tour, practicals].
 → Possibility of organizing an English writing workshop was discussed.

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Minutes of the 39th Governing Council meeting held on 6th February 2023 at 11.00 am at Dr. S.R. Chandrasekhar Institute of Speech and Hearing, Hennur Main Road, Bangalore - 560084

39th Governing Council Meeting under Bengaluru North University was conducted on 6th February 2023 at the Seminar Hall of Dr. S. R. Chandrasekhar Institute of Speech and Hearing

The following members attended the meeting

1. Dr. H. S. Ashok, Chairperson
2. Dr. Rashmi J Bhat, Convenor
3. Dr. Yamini B K, Member
4. Dr. Br. Victor Raj, Member
5. Dr. P.S Maiya, Member
6. Dr. Madhuri Gore, Member
7. Ln. V. S. Shanthavadan

Few members were not present

1. Ln. V.V. Krishna Reddy, Chairman & Director, Dr. SRCISH
2. Dr. Prathibha Karanth, Trustee
3. Mr. C.A. D L Suresh Babu, Secretary, BSHT
4. Dr. B. S. Premalatha, Member
5. University Nominee
6. Parent Representative
7. Student Representative

In the absence of Chairman and Director Ln. V. V. Krishna Reddy, Tresearur Mr. Shanthavadan welcomed the gathering. The Convener, Dr. Rashmi J Bhat, presented the minutes of the previous Governing Council meeting held on 13th April 2022 which was accepted by the members present. The College Report was presented by the Convener as per the Agenda.

Admissions:- Totally 28 students are admitted to BASLP, 10 for MSc Audiology, 9 for MSc Speech Language Pathology, 7 for DSE(HI), Fellowship in Swallowing 7, and 1 student for Fellowship in Clinical Audiology .

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College Report included details of UG and PG results, Award and achievements, Best paper awards received by staff and students, faculty participation in conferences, Faculty participation as resource persons and Representation at ISHA Convention in Delhi. It also included details of faculty as chairpersons in University bodies and as Subject Experts in state committees as well as delegates at conferences. Projects undertaken by the institute were listed out. Faculty training, student enrichment programmes and talks organized at the Institute by external faculties, Expert series lectures and Value Added courses for students were highlighted. The Convenor also mentioned that an academic audit was conducted in June 2022 for the new faculty. Light was thrown on Infrastructure Development – in terms of purchase of books and journals to the library, addition of new equipment as well as recruitment position of faculty – Clinical Supervisor Grade I and Clinical Supervisor Grade II as replacement for the ones who resigned.

The members were given updates about Institute Journal, Celebration of Founder's Day and Graduation Day, International Yoga Day and World Earth Day, visit of Dr. SRC fellow and Awareness building activities. Convenor later elaborated the Clinical Statistics of Department of Hearing Studies, Speech Language Studies, ENT, Psychology unit and Outreach programmes. The report also had information about the activities of SASH, Collaborations and the new activities that were taken up during this reporting period. Report ended with future plans and requests for action from the management.

Once the report presentation was complete, members discussed on several issues raised during the presentation. Dr. Ashok suggested about adopting of one BBMP school in the vicinity and opined carrying out regular screening and follow up would be good. Regarding NSS activities, Br. Victor Raj is willing to collaborate with our college. Dr. Yamini B.K and Dr. Maiya suggested offering incentives to students, if their papers are awarded as Best papers for conferences. Treasurer Mr. Shanthavadan also agreed for this. It was decided to issue Certificates to such students during Graduation Day. Dr. Ashok opined that a Student Publication award can also be given in addition to the above.

The Principal emphasized the need for Standard Operating Procedures (SOP) and policy papers for the Rules and Regulations of the College/Institute, as these are mandatory for NAAC.

Regarding the activities of BSHRF whether to be included with college activities, Dr. Ashok suggested that Institute can make a MOU with BSHRF or as an extension collaboration with Research Unit. Br. Victor Raj, Dr. Yamini B. K and Dr. P.S Maiya agreed for the same. With respect to results of VI semester students being poor, the members suggested to do a detailed analysis of the result, to find which subject were difficult for the students, to identify the slow learners to provide remedial teaching. It was the opinion of all that separate faculty has to take care of this.

Dr. Maiya sought the reason for faculty attrition and asked whether it is due to low payment to which Treasurer opined that salary revision and enhancement has been done. Regarding research, members suggested the faculty have to be encouraged for doing Ph.D and have to be supported by the Management.

Regarding Attendance and classes, Dr. Ashok suggested that LMS (Learning Management System) is to be followed, so that these issues can be streamlined. The Chairman of the Governing Council also enquired about the BSc Psychology Honors and Post Graduate Diploma in Rehabilitation Psychology courses, and the availability of staff for both courses. Dr. Br. Victor Raj opined that part time faculty have to be appointed for Kannada, English and Hindi for the first year of the course, from second year onwards full time faculty will be preferred, with respect to BSc Psychology Honors.

Dr. Yamini B. K wanted more information about Value Added Courses, she suggested that it needs to be funded by Institute and segregated courses are required for Audiology and Speech Language Pathology. Syllabus needs to be clearly designed for the same. She also suggested that Sign Language has to be given priority and it is the biggest plus point of the institute that we have a dedicated Sign Language Unit. All the members opined that the College report was well prepared and presented. The importance given to research was found to be remarkable. Dr. Yamini thanked the members for inviting her to be a part of Governing Council and she said she will be lending all possible support and co-operation to us.

Principal concluded by conveying thanks to all the members.



Dr. H.S. ASHOK
CHAIRMAN - GOVERNING COUNCIL

Minutes of the 40th Governing Council meeting of Dr. S. R. Chandrasekhar Institute of Speech and Hearing , Hennur Main Road, Bangalore – 560 084

40th Governing Council Meeting under Bengaluru North University was conducted on 2nd August 2023 at the Seminar Hall of Dr. S. R. Chandrasekhar Institute of Speech and Hearing.

The meeting was attended by the following members

1. Dr. H. S. Ashok, Chairperson
2. Dr. Rashmi J Bhat, Convenor
3. Br. Victor Raj, Member
4. Dr. P.S. Maiya, Member
5. Dr. Prathibha Karanth, Member
6. Dr. Madhuri Gore, Member
7. Ln. V. S. Shanthavadan, Member
8. Ms. Aishwarya Murthy, Student member

Members who were not present

1. Ln. V.V. Krishna Reddy, Chairman & Director, Dr. SRCISH
2. Mr. C A. D L Suresh Babu, Secretary, BSHT
3. Dr. B.K Yamini, NIMHANS
4. Dr. B. S. Premalatha, Member
5. University Nominee
6. Parent Representative

In the absence of the Chairman, Ln. V.V Krishna Reddy, Treasurer Ln. Shanthavadan welcomed the members. The minutes of the previous Governing Council meeting were approved unanimously by the members present. The Convenor & Principal Dr. Rashmi J Bhat, presented the College Report.

The Convenor began her presentation with Action Taken Report. She gave an update on BSc Psychology Honours course, mentioned that the program of 2 week Externship for IV semester PG Speech students was successful and highlighted the fact that the Website was upgraded and re launched.

Chairperson, Governing Council
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She informed the members that a program for supporting slow and advanced learners is in pipeline under the leadership of Dr. Madhuri Gore. In addition she listed out the following as completed tasks during the last 6 months

1. Adoption of a Government school with 1st to 5th standard with 31 students on roll.
2. Inclusion of all students as volunteers for NSS.
3. Approval obtained for Best paper incentive to students as well as provision of certificate of appreciation for publications.
4. Launching of student handbook on the Induction Day.

The Convenor then reported on the activities of the last 6 months.

Information about the status of MASLP course continuation, NAAC Peer Team visit, BNU Inspection for approval as Research Centre, LIC Inspection from BNU for continuation of affiliation of UG and PG courses was given. Report of NAAC grading along with the areas of improvement and summary of NAAC Appraisal were mentioned. Copies of Grade sheet were distributed to the members. Peer Team Comments were detailed in the report.


Convenor then talked about admissions to BASLP (21 girls + 8 boys) as well as results of UG and PG. She raised concern about poor performance of 1st semester students. Recognitions received by faculty, publications by faculty of both departments, details of paper and poster presentations along with details of the faculty participation as resource persons, chairpersons, delegates, members of academic bodies of University etc were listed out. Upskilling efforts of faculty, staff and student enrichment programs, Faculty Development program, Expert series, add on courses, fellowship programs, field work for students were also listed out. An update on Research unit, Infrastructure Development including library and equipment purchased, Staff position as well status of Institute Journal was given and Special mention was made of Research award instituted by Dr. Giri Hegde fund.


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Efforts of the Institute towards building awareness were explained where in celebration of World Down Syndrome Day, World Autism Day, World Voice Day, World Hearing Day and International Cochlear Implant Day were held. Details about the NSS activities, Kaleidoscope (Carnival for PWDs), International Women's Day and Induction Day were mentioned. Later clinical statistics for six months from January 2023 to June 2023 were presented. Outcome of collaborations, information on establishment of satellite centre at Pavagada and outcomes of SBI foundation CSR Grant related activity were presented. The Convenor also mentioned about the future plans of the college and few requests to the Management and Governing Council members. The SASH president presented the report and the Convenor also sought ideas and suggestions from the members for student issues.

Regarding incentives for publications, member Dr. Prathibha Karanth opined that the present status may be continued, however emphasis should be for financial support to participate and represent the institute at various platforms for conferences and seminars. Principal requested that policies should be framed for staff OD facility provided for valuations, attending conferences etc. Principal also mentioned about the need of appointing a Bio medical Engineer for which it was suggested to contact Cambridge University staff. For the request of appointment of student counselor, Mr. Shanthavadan suggested it will be better to appoint someone from outside than faculty from the college.

Principal also informed that the decisions taken in the Governing Council should be made as a circular for the information of all staff. She brought out the issue of Freeship to students as suggested by NAAC Peer Team. Members opined that Freeship should be decided on the basis of marks scored in the 1st semester exams and eligibility of the student. Member Brother Victor Raj opined that marks position can be judged only after second internals. Convenor pointed out the need of appointing subject and language teachers for starting of BSc Psychology course for which Mr. Shanthavadan enquired whether it needs to be on hourly basis. Member



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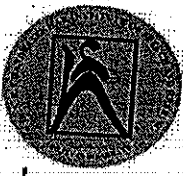
Brother Victor Raj opined that from 2nd semester onwards it is better to have full time language teachers because the work load will be more.

The members especially Chairperson felt that Bangalore Speech and Hearing Research Foundation (BSHRF) have to be a separate unit and not located in the same building as the college as it could be considered as conflict of interest.

As part of suggestions by GC members regarding attendance of students, Dr. Ashok suggested that the Speech and Hearing course should be made interesting; Pedagogy has to be relooked at. He opined that students should clear semesters before doing internship. However we have to follow RCI syllabus pattern. During discussion regarding mentorship, Brother Victor Raj offered to help us by providing training to all faculties. He also said that the students should be divided into groups under mentors on Induction Day and prior to formal classes' beginning; there should be interactive sessions with the students. He suggested that an hour per week has to be earmarked for the same and attendance has to be made compulsory. At Montfort College it is done on orientation day and the mentorship comes as part of timetable. Further issues related to retaining the staff were also discussed in the meeting.

The meeting ended with thanks to the chair.


Dr. H. S. Ashok
Chairman - Governing Council
Dr. SRCISH
Chairperson - Governing Council
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Dr.SRCISH/Cir. Staff Meeting/2023

June 7, 2023

Faculty to note that a meeting is scheduled on Tuesday, June 13, 2023, at 09.00 am in the 3rd Floor Seminar Hall with the following Agenda

1. Discussion on the commencement of new semester classes

Any other matter

All faculty are requested to be present.

Rashmi J. Bhat

Dr. RASHMI BHAT
PRINCIPAL

Dr. Rashmi J Bhat
Principal

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Faculty Meeting for the Month of May & June 2023

~~AGENDA~~: AGENDA 1:

- Issue with No-Due certificate for issuing Hall Ticket - student not getting signature on time & faking the same.
 - ↳ Inform parents
 - ↳ strict policies on how to sign no-due
 - ↳ check & update on a weekly basis on student clinical stats / reports.
 - ↳ discuss in departments & give the feedback

IA: Should be displayed in the notice board - To be decided
 To be put on the board on the beginning of the 1st month of semester.

MSc. performance in viva is average, not doing above 50%.

Improving Mid-Sem exams for II Sem BASLP.

Criteria for IA Mark Grading: To be decided

As per university grading

1. Test -15
2. Attendance -05
- 3.

IA once finalized; has to be put in the student handbook for all students to know in the 1st year.

LTP:

Tutorial hours to be planned. Assessment post tutorial to be planned by respective staff.

All Lession plans to be planned in the LTP L... A... all.

Master Register:

Changes in format;
Students to do the entry in the register. LTP gets added to the register.

① Every meeting the master register will be verified by the Principal every month.

S. NO	Topic	LTP	Student Sign	Staff Sign.
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Database:

Speech Day to give a feedback on the same to Mr. Jayaram.

Student Handbook: / Induction kit:

① Academic Calendar & SA reforms to be added. Copies to be made for printing with Institute picture. FD-80 Journals to be added & printed Handbook to be also included.

Mandatory Buddy associated for all new joining staff (especially CS)

Question paper setting; Evaluations; Invigilations are mandatory for AP's. with equal distribution in both departments.

Student - Anjana Devi - class attendance is nil. Present in campus but not present in class. Parents to be informed regarding same.

irical presentation - facing difficulties to do it in classes. To try it in classroom with slight adjustments in time table.

IV Semester - Monday 4:30 - 5:30

VI Semester - Monday 12:00 - 12:45

clinical supervisors will get some hours to teach in addition to AP's classes. ~~Make~~ Each is to ~~be~~ plan specific area of Interest & to report to HOD on the topics & papers.

Plan for carnival to be started; tentatively in November.

Plan for 1 day picnic - to be proposed through IOAE. (for staff)

Best CC & JC - Certificates & photographs on website & Iahlink.

Next CC groups will consist of 2 people groups.

community based Activity - 2 Activities per year should be attended by all students.

Rashmi J. Bhat

Siddharth Kohari
~~Siddharth~~

~~Aditi~~
~~Aditi~~

Lejmenalthe

Smrithy ~~Smrithy~~

~~Megha S~~
~~(Aishwarya)~~

Anna Rajan ~~Anna Rajan~~

Krunika S. Kulkarni

Nisha Sunil ~~Nisha Sunil~~

Arumima Santhosh ~~Arumima Santhosh~~

Pragya ~~Pragya~~

Snigdha M. ~~Snigdha M.~~