

Faculty Meeting with Principal on 27/09/22

Dr. Rashmi (DOA) welcomed all faculties

* Distribution of Subjects : Class teacher and Subject teacher were announced.

Semester - I

* Present second semester (BSc) will be starting their next semester after exams and external viva.

* Master students will be marked based on the tasks and ability to meet deadlines. This in disertations which will be considered for intenal anesments

* For Discussions ongoing on reneumerations for external examiners with management.

* Mentorship program : Feasibility to establish mentorship program involving alluminus was discussed. A standard protocol was advised to be made.

* For now, we may consider to divide the number of students among teaching faculty with respective semesters and provide mentorship to these. To plan for activities including staffs and students.

* Lesson Plan : Modifications to incorporate teaching & ^{learning} strategy and LPT (1 hr of practice and 3 hr's theory)
[Tutorials, ^{hands on} recorded lectures, videos, patient samples, courses, Online quiz / problem solving (Lectur Practice & Tutorial)]

Dr. Jayashree from Anapoya is willing to orient all staff on this model before 15th of October as part of

Faculty Development Program.

* Field visits :
 (To be organized) Jain - III " - Subha "
 WIDEX-HA NIMHANS - V " - Sreelakshmi "
 St. Johns NIMHANS - 1st Semester - Deena to coordinate

* Field visits

1 st semester	St Johns & NIMHANS	- Dena to coordinate
11 th "	WIDEX MA	- Sri Lakshmi
2 nd "	AIISH & JAIN	- Subha

* Parent-etal Teacher meeting to be held every semester with class teacher and teaching faculty. To initiate with on-line meeting as parents over seas as well.

If parents meet teaching faculty or class teacher, the meeting may be conducted in presence of Principals Vice principal and a record can be maintained taking their signatures.

* IA New format to be followed as per NEP.

→ Session (10%) ; Case study / Assignment /

→ Seminars presentation (activity (10%)) Field or project work (10%)

to consider the divisions and to modify those into our curriculum (70 + 30 marks).

* Carnival

Two colleges in bangalore can be included.

December 2022 in proposed month.

* Attendance

Discussion regarding previous semester attendance shortage. To plan effectively from coming up semester.

Note #: To ask for CPC's of those who apply to Dr. GREISH

Dr. Arunthi discussed regarding Internship for Masters. 'Nightingale' - Banaswadi & RT Nagar has agreed but awaiting for an appropriate plan to start.

Attendees:

Update of NAAC was given by IQAC Coordinator (Ms Sneha)

- 3 month of Internship for masters before semester begins.
- (to choose the options)
 - Dissertation viva will be held
 - " Submission to be streamlined
 - " Manuscript has to be submitted during
 - " submission
- Any events planned, then mail to IQAC addressing IQAC Coordinator. Labels & folders.
- Dr. B S Premalatha will oversee all the student clubs.
- Proposed for Anti Week in a year.
- Leave rules of the institute - A consultant HR will be appointed by management.
- To make Internship
- Assignments to be submitted online. So that dead lines are met.

Attendees:

Rashmi J. Shat
K. S. S. S. S.
Dr. Premalatha

Dr. J. S. S.
Dr. S. S. S.

Dr. S. S. S.

A. Brindya

Dr. S. S. S.

Dr. S. S. S.
Dr. S. S. S.

Dr. S. S. S.



Dr. S.R. Chandrasekhar Institute of Speech and Hearing
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Dr.SRCISH/S/2022

November 28, 2022

All faculty to note that a faculty meeting is scheduled on Thursday,
December 1, 2022, at 1.45 pm in the Seminar Hall with the following
Agenda

1. Subject Distribution for I and III semester PG
2. Status of UG classes
3. Field visits for UG students

Any other matter

All faculty are requested to be present.

Rashmi J. Bhat

Dr. RASHMI J BHAT
PRINCIPAL

Principal

Dr S R.Chandrasekhar Institute of
Speech and Hearing
Hennur Road, Linga Muram
Bangalore 5

FACULTY MEETING - 1/12/2022.

1:45 PM - 2:30 PM.

VENUE: SEMINAR HALL.

AGENDA 1: SUBJECT DISTRIBUTION FOR PG

- 1st Semester Pg students are expected to be expected to join by January 2023
- Subject Distribution for Msc Pathology & Msc Speech were discussed.
- Class teachers for the aforementioned batches were discussed
- Ms. Deborah was assigned as class teacher for ^{Ist} Sem Msc. Speech.
- Spcc Ms. Prajna was assigned as class teacher for ^{IInd} Sem Msc. Speech.
- Ms. Darsini Teja was assigned as class teacher for ^{Ist} sem Msc. Pathology
- Ms. Sowidya was assigned as class teacher for ^{IIIrd} Sem Msc. Pathology

AGENDA 2: STATUS OF UG CLASSES

- Status of UG classes and program in persons discussed.
- Most UG subjects are currently in Unit 1.

AGENDA 3: FIELD VISIT

- Field visit for I semester U.G. was decided as Unit of Hope
- Field visit for ^{IInd} semester U.G. was decided to Mrs Pathology HD
- Field visit for ^{IIIrd} semester U.G. was decided to Jain Hospital
- Class Teachers to take responsibility for the same & work out the logistics
- Class Teachers to submit report of the same

AGENDA 7: MID TERM EXAMINATION

122

Mid Term Examinations for U2 Batch is scheduled to be conducted in January 2023 [III & IV semesters]

AGENDA 4: EXPERT SERIES FROM SP 9 HEARING PROFESSORS

→ Every 6th Tuesday of the Month will be dedicated as expert talk from speech & Hearing professors.

AGENDA 5: ALUMNI TALKS

→ Alumni Talks to be planned & executed by Alumni Association

AGENDA 6: EXTERNSHIP FOR PGR STUDENTS

→ Externship for PGR students was decided to be 1 week posting, Fee towards the same to be borne by students

AGENDA 8: PERFORMANCE OF STUDENTS (GENERAL & VIVA)

- State U2 student performance in the viva was discussed.
- Strategies to improve their performance was discussed. [eg: library tour, practice].
- Possibility of organising an English writing workshop was discussed.

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Dr.SRCISH/S/2023

February 20, 2023

All faculty to note that a meeting is scheduled on Thursday, February 23, 2023, at 1.45 pm in the Seminar Hall with the following Agenda

1. Status of III and V semester UG classes
2. Status of I and III semester PG classes
3. NAAC update
4. Student Attendance
5. Externship for IV semester MSc students

Any other matter

All faculty are requested to be present.

Rashmi J Bhat

Dr. RASHMI J BHAT

PRINCIPAL

Dr. Rashmi J Bhat

Principal

**Dr. S. R. Chandrasekhar Institute
of Speech and Hearing
Hennur Main Road
Bangalore-560 084**

Faculty meeting for the month of February 2023.

1. Status of III & V Semester UG Classes.

No official announcement from the University received, so classes and clinics will continue till official notification received.

III semester students performance not satisfactory.

Classes will continue, if portions are done, review of question papers or revision of portions can be done for the students.

I BASIP Exams Tentative Feb 25th to March 10th.

2. Status of I and III Semester PG classes.

Tentative end for I semester - Mid April 2023
Not yet received III semester start notification.
but university can give exam dates.

Previous schedule of University for III Semester PG to be checked. - Dr. RRB

3. NIAAC update:

SSR Classification Level 1 done.

AQAR Submission to be completed by March 1st week.

DVV 2nd round expected soon.

4. Student Attendance:

Students with poor attendance what measures to be taken?
 → III year batch have poor attendance for classes as well as clinics.

II year have 80% of above attendance.

II year student who has not attended, he will have to rejoin / readmit for III Semester next year.

IV Semester students with poor attendance

→ Study holidays & Saturdays for compensation.
 Handwritten Assignments along with solving question papers.

Compensation for theory classes in clinics based on Monthly attendance basis.

CRS. 25,000/- ~~for poor attendance~~. For all students.

→ Fine for Attendance + Study holidays + Camps.
 for students for Attendance shortage.

CLINICAL PERFORMANCE:

III Sem & IV Sem Students IA's pushed to 15 for passing.

Additional Clinical teaching in the clinics.

FIELD VISITS:

III Semester BBe done.

Next Semesters to be planned.

class teachers to plan & letters to be sent to centres.

5. EXTERNSHIP for IV semester Msc. students
 centres for both SLP & Audiology to be approached &
 proposals for same.

SLP — Dr. Anita
 Audiology — Ms. Mezha.

OTHER MATTERS

As Ms. Sree Lakshmi is leaving end of March 2023.

Responsibilities reassigned to:

1. class teacher of III year: Dr. Aravathi
2. Timetable Making: Ms. Anna & Mr. Anil.

Mr. Smith has left. JC co-ordination reassigned to
 Ms. Cynthia.

Expert Series to be planned & checked out — Ms. Aishwarya.

Classes by Mr. Suresh — Regarding Research writing &
 being planned.

2022-2023 Msc batch proposals for Dissertation to be
 planned. Before 1st sem end, department
 presentation to be done. (Beginning of April)

ETC Start of 2nd Sem Msc.

② Guide list for Dissertations to be made & to be put up in
 the notice board.

Concept note along with guides to be done.

Signatures P.T.O

Rashmi - J. Bhat.

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~~with~~

~~the~~

[Deena Priya]

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~~(Aishwarya)~~

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Dr.SRCISH/S/2023

March 28, 2023

Faculty to note that a meeting is scheduled on Thursday, March 30, 2023, at 1.45 pm in the Seminar Hall with the following Agenda

1. Topic Distribution for UG classes
2. Educational trip to Mysore for VI sem BASLP students
3. Discussion for arrangements for NAAC visit

Any other matter

All faculty are requested to be present.

Rashmi J. Bhat

Dr. RASHMI J BHAT

PRINCIPAL

Dr. Rashmi J Bhat

Principal

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MINUTES OF THE FACULTY MEETING
DATED: 30/03/2023

DR. RASHMI J BHAT HEADED THE MEETING

AGENDA 1:- DISTRIBUTION OF UG CLASSES

→ The III and V Semester BSLP students' examination dates are not announced yet, depending on the dates as expected to be in the month of May 4th was agreed upon that they will not have classes after examination as they have had a long 1 month gap. Major is expected examination dates. Subject allotment:

II SEMESTER

IV Semester

Neurology - Ms. Drena

MSD - Ms. Deborah

Paedology - Ms. Subhashini

CLD - Ms. Ashwarya

ERT - Dr. Srinivas.

DA - Mr. Mohan & Dr. R. C.

Speech Lang Pathology - Ms. Ashwarya

ITD - Ms. Subhashini

Constitution - Ms. Sonia

Lifestalls - Ms. Alphonsa

VI Semester

MSD - Ms. Drajna

Lang. Disin Adults - Dr. Ananti

Neural Rehab - Mr. Sujay

Pathology in Practice - Ms. Drena

Computer Application - Mr. Jayaram

AGENDA 2: EDUCATIONAL TRIP TO MYSORE, VI SEM BSLP

→ Planning for the same to be started by class teacher (Dr. Ananti)

AGENDA 3: INTERNSHIP FOR POST GRADUATES

- Rules / Regulations / Guidelines are being discussed with external centres.
- Their expectations are being considered in framing the guidelines.
- * ~~Exter~~

AGENDA 4: MEASURES TO IMPROVE ATTENDANCE IN IC

- ⇒ Dr Rashmi J Bhat suggested that CPC will be given only after a particular no. of ICs are attended.
- ⇒ However the concern of students attending only the minimum required number and not attending the rest was discussed.
- ⇒ The suggestion of which stated IC absence will lead to absence in clinics & classes of the Day was welcomed however difficulty in monitoring attendance was discussed.
- ⇒ More suggestions / options to be discussed & implemented based on Feasibility.

AGENDA 5: DISCUSSION FOR ARRANGEMENTS FOR NAAAC VISIT

- Ms. Sneha Masen Vaghese explained to all about Pter Team Visit schedule and ~~how to go~~ about the roles of Criterion Heads.
- She instructed all about documents which the Criterion Heads need to keep ready.

- Volunteers to be chosen for inspecting the college and hostel premises to check for repairs & prepare a checklist & submit to Mr. Jayaram by 06/04/2023
- Dr. Madhusri wore to assist with student interaction process.
- Committee Heads were ~~total~~ instructed to keep documents and update the registers (5 years data) in the prescribed format which was discussed earlier
- Ms. Deborah to mobilise parents for parent interaction
- Dr. B.S. Premalatha, Ms. Sushma, Ms. Priyanka & Mr. Pragnav to co-ordinate cultural.
- Chairpersons of the Committee Heads were urged to complete documentation for their respective committees & to be ready for interaction with NAAC peer visit team.
- Staff were ~~not~~ instructed not to take leaves in the proposed tentative visit dates which are: May 12-2, May 15-16, May 30-31
- Mr. Anil, Ms. Praveena to inspect the college & hostel premises & submit list of items that needs repair / replacement (List in prescribed format).
- All staff were instructed to bring & be ready with their publications / (credentials) / publications. Publications in hard copy format.
- Points for interaction with staff were discussed
- A Mock NAAC peer visit will be planned on 18/04/2023. & all staff were requested to be prepared for the same.
- Checklists were distributed to committee chairpersons & were asked to fill it and return it.



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Dr.SRCISH/S/2023

April 26, 2023

Faculty to note that a meeting is scheduled on Thursday, April 27, 2023, at 1.45 pm in the 2nd floor Auditorium with the following Agenda

1. NAAC Documentation status
2. Discussion for arrangements for NAAC visit
3. First semester PG classes status

Any other matter

All faculty are requested to be present.

Rashmi J. Bhat
Dr. RASHMI J BHAT
PRINCIPAL

Dr. Rashmi J Bhat
Principal
Dr. S. R. Chandrasekhar Institute
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Faculty Meeting for the Month of April 2023

1. Clinical Meeting with all department & staffs on 1st May.

AGENDA: 3

First Semester PG classes status.

Msc. And

Nitish Sir: 3rd unit

Ms. SLP

Ms. SMV - 4th unit.

3rd sem BASLP Exams - 15th May.

2nd sem BASLP - 25/26th of July - last working day.

BOE - Master - 3rd May Meeting.

Post Exams, 1 week of leave mandatory to all batches.

Relook at compensation to be given to students.

Uniformity in the compensation; This can be mentioned in the Student's handbook.

All policies to be based on syllabus; to be written in handbook.

EXTERNSHIP:

1. Ashadeep
2. MENTS
3. JAIN - smile train.
4. Nignt angles
5. Gyklops
6. NIMHANS
7. Medikeri
8. Kidwai - sp.
9. ? Magpie

AGENDA 1: NABC Documentation Status / NAAU visit.

visit not on 1st/2nd May

→ Documents to be ready by 9th May

→ HOD'S, IQAC, Principal PPTsⁱⁿ May rehearsal.

→ Files organised.

Internal Audit - IQAC/ - Quarterly Basis.
Principal.

Clinical Data - to be collected.

Display Booths - on the 3rd floor ~~to~~ corridor to be setup. 3 Booths.

Paper presentation - keep certificates ready.
Department to collect.

If those who participate in cultural need to stay back post 6pm on the visit they can be arranged in hostel.

⇒ IA Breakup can be shown to students as per request of students before submitting to University.

CS → University Break up to be shared with Staffs for Period R/ma'am. IA.

Bhavya → [Signature]
 Meghana Reddy R → [Signature]
 [Multiple other signatures and initials are present, including 'Heli', 'Pushu', 'Subal', and 'Anil']

Aishwarya ~~Shy~~

~~Shy~~

~~U.S. 11/11~~

~~(Sena Priya)~~

Neha ~~Shis~~

~~Shy~~

Myra

~~Dattade~~

~~Shy~~

~~Shy~~

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Dr.SRCISH/Cir. Staff Meeting/2023

June 7, 2023

Faculty to note that a meeting is scheduled on Tuesday, June 13, 2023, at 09.00 am in the 3rd Floor Seminar Hall with the following Agenda

1. Discussion on the commencement of new semester classes

Any other matter

All faculty are requested to be present.

Rashmi J. Bhat

Dr. RASHMI BHAT
PRINCIPAL

Dr. Rashmi J Bhat
Principal

**Dr. S. R. Chandrasekhar Institute
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Bangalore-560 084**

13/06/2023.

Faculty Meeting for the Month of May & June 2023AGENDA 1:

- Issue with No-Due certificate for issuing Hall ticket - student not getting signature on time & faking the same.
- ↳ Inform parents
 - ↳ strict policies on how to sign no-due
 - ↳ check & update on a weekly basis on student clinical stats / reports.
 - ↳ discuss in departments & give the feedback

IA:

- * Should be displayed in the notice board - To be decided
- * To be put on the board on the beginning of the ^{1st} month of semester.

Msc. performance in viva is average, not doing above 50%.

Improving Mid-Sem Exams for II Sem BASLP.

Criteria for IA Mark Grading: To be decided *

As per university grading

1. Test -15
2. Attendance -05
- 3.

IA once finalised; has to be put in the student handbook for criteria all students to know in the 1st year.

LTP:

Tutorial hours to be planned. Assessment post tutorial to be planned by respective staff.

All lesson plans to be planned in the LTP format only.

Format for lesson plan incorporating LTP format. -- Shavya

Master register:

Changes in format;
Students to do the entry in the register. LTP gets added to the register.

④ Every meeting the master register will be verified by the Principal every month.

S.No	Topic	LTP	Student Sign	Staff Sign.
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Database:

Speech Day to give a feedback on the same to Mr. Jayaram.

Student Handbook: / Induction Kit:

④ Academic Calendar & SA reforms to be added. Copies to be made for printing with Institute picture. 70-80 Journals to be added & printed Handbook to be also included.

Mandatory Buddy associated for all new joining staff (especially CS)

Question paper setting; Evaluations; Invigilations are mandatory for APs. With equal distribution in both departments.

Student - Anjana Devi - class attendance is nil. Present in campus but not present in class. Parents to be informed regarding same.

Clinical presentation - facing difficulties to do it in classes. To try it in classroom with slight adjustments in time table.

IV Semester - Monday 4:30 - 5:30

VI Semester - Monday 12:00 - 12:45

Clinical supervisors will get some hours to teach in addition to AP's classes. ~~At least~~ Each is to ~~be~~ plan specific area of Interest & to report to HOD on the topics & Papers.

Plan for carnival to be started; tentatively in November.

Plan for 1 day picnic - to be proposed through IOPAC. (for staff)

Best CC & JC - Certificates & photographs on website & Ishtlink.

Next CC groups will consist of 2 people groups.

Community Based Activity - 2 Activities per year should be attended by all students.

Lashmi-J-Bhat

Siddharth Kohari
~~Siddharth~~

~~Athi~~
~~Uf~~

S. Somenath

Sneethy ~~Sneethy~~

~~Megha S~~
~~(Aishwarya)~~

Anna Rajan ~~Anna~~

Keerthi S. ~~Keerthi~~

Nisha Sunil ~~Nisha~~

Anurima Santhosh ~~Anurima~~
Sachin M ~~Sachin~~

Pragya ~~Pragya~~

~~Pragya~~

Bhanya K ~~Bhanya~~

Umesh ~~Umesh~~

Meghana Reddy P ~~Meghana~~

26/06/2023

Follow up meeting for discussing on IA reforms & Distribution.

1. IA Ranking format:		CLINICS	
Audiology:	Total	SPEECH:	Total
Attendance - 5		Attendance 5	
Clinical IA - 5 (max 2M)		Effort in clinics 10	
Viva & OSCE - 10		Documentation 5	
Interpersonal Skills - 5		viva 10	
Assignment/practicum 5		Clinical work 10	
	<u>30</u>	conduct 10	
		(therapy) 50	(Reduced to 30)

Both the departments needs to finalise the pattern of IA distribution with similarities in the Clinic IA pattern.

UG		UG — 30 weightage	
IA Distribution:	MARKS		
Attendance: 5		1 By teacher (class - 1hr)	
Class test: 10		1 mid-term (-3/2hrs)	
Assignment: 5			
Classroom participation & Exercise: 5		(depending on teacher)	
Self study: 5			
(Evaluation of self study mandate)			

2nd year / 3rd year: — 25 weightage.

Attendance: 5
Class test: 10
Assignment & self study: 5
Classroom Exercise: 5

30 weightage.

Pg

Attendance : 5

class test : 10

Presentation - Seminar : 10

Class participation : 5

Students to be oriented that self learning is a part of the learning process.

And emphasis on the attendance for classes.

IA's will be displayed to students on the notice board at the end of / finalised BA.

Lesson plans format to be changed. To be followed up.
(Ms. Bhargya).

NSS activities to be increased. (All to be a part of the same).

Marks / IA to be put up on the start of 4th month.
(To be finalised).

Program for Slow & Advanced learners to be done. This committee to be involved in the betterment of student performances.

40 hours of Lecture ; Remaining as Tutorial or practical hours. (16 hours). (VG)

LIC inspection can be on 5th to 10th July 2023.

Combined conference — End of March 2024.
(Esp. & Audio)

Compensation rules:

uninformed 1:3

informed 1:1

Medical 1:1 (Medical certificates for critical conditions)
Hospital Administration

Induction ceremony - sometime ~~for~~ in July 2023
(end)!

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Meeting with faculty to discuss on Induction

Ceremony
(27/06/2023)

1. Planned for the end of July 2023
2. Students & parents will be present; Auditorium to be planned.

Lighting of lamp - ^{Incharge} ~~Theetha~~ Priyanka

Invocation - Impana / Premabumasi

MC - Lynthia

Stage - Prajna; Theetha; Anil; Siddarth

Student kit for induction - Subhashini; Shweta; Bhanya

AV - Letter to be sent; Music; National Anthem.
Siddarth

Banner - ? Jayaram Sir; To check if old banner available.

Rules & Regulations - To be read out.

Schedule for the event -

Welcome address - ^{Chairman} MCM / Principal

Intro to chief guest - TBD - Principal / Dr. AR.

Intro to Guest of Honor - TBD - ~~Dr. Suresh~~ Dr. MG

Intro to course - ~~Dr. Anita Reddy~~ } Mr. Suresh

Scope of course - ~~Mr. Suresh~~ } Dr. MG } Dr. AR

Orientation to Departments - HOD's Sneh (Dr. AR ^{Inlead})

Rules & Regulations - ~~Ms. Alphonse~~ Ms. Sneh.

Ms. Alphonse

Candle lighting

Formal Induction - Dr. MS & Dr. BSP
Vote of Thanks - Ms. Megha.
National Anthem.

Jersey for Induction kit. Ms. Sybil for size.

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Things to discuss

- 1) National Anthem - Dip
- 2) Institute video - play
- 3) Banner & Invite
- 4) Projection of Dept activities.

Meeting with faculty for Induction Ceremony (UG)

1. Induction ceremony - 24th July 2023.
Chief guest - Dr. Nisha, St. Anne's
Principal.
2. MC - Cynthia

Innocentiation - Mr. Impana - Dr. BSP will inform regarding the same to Impana.

3. Adding the following to the order of events:

A. SASH president - Mr. Aiswarya will talk regarding the college experience and her growth with the Institute.

B. Releasing of Student Handbook - The Student Handbook will be released ~~to the~~ in the induction ceremony by the chief guest.

4. In place of Dr. Anita Reddy; Dr. Ananthi will do the department & staff orientation.

5. Formal Induction - Dr. RJB; Dr. BSP; Dr. Mg.

II:

Day outing for staff - to be planned on a public holiday in Bangalore. To be decided.

III:

Field trip for students:

II Sem - Brain Museum

VI Sem - AISH (2 days trip).

IV: Attendance issues for III year:
 Along with Mr. Suresh, Principal & Dr. Branti
 to meet third years regarding attendance.

V: Lesson plan: LTP model.
 Tutorial for students: students don't pay attention or
 focus on self study material.
 Only a few students do the same and
 the others they just copy the material from the
 others.

Staff have tried to implement the same, but end up
 teaching the tutorial portion.

VI: Think tank with students:
 To propose novel ideas.

VII: Mentorship; student welfare; slow learners
 committees to be streamlined.

VIII: Database of students: in terms of
 → Higher education
 → Appointment order.

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Dr. S.R. Chandrasekhar Institute of Speech and Hearing
Hennur Main Road, Bangalore - 560 084,
(A unit of Bangalore Speech and Hearing Trust)
(A project of Lions Club of Bangalore East)
(Affiliated to Bengaluru North University)
Tel: 080-25460405/25470037/25468470
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Ref: Dr. SRCISH:CIR:014:2023

August 23, 2023

CIRCULAR

Faculty to note that a meeting is scheduled on August 29, 2023, Friday 9.00 am in the Seminar Hall with the following Agenda

1. Graduation Day programme discussion
2. UG and PG classes update

All staff are requested to attend the same.

Rashmi J. Bhat
Dr. RASHMI J BHAT
PRINCIPAL

Dr. Rashmi J Bhat
Principal
Dr. S. R. Chandrasekhar Institute
of Speech and Hearing
Hennur Main Road
Bangalore-560 084

MEETING WITH FACULTY FOR GRADUATION, PWD PORTIONS UPDATE AND DISSERTATIONS

The Meeting commenced at 9:15 AM. at Seminar Hall.

UPDATE ON PORTION COMPLETION

→ The Principal received updates from Teachers of IV sem and V Sem about portions and urged everyone to complete the portions before September 19th. Ms. Prajna expressed her need for special classes on Saturday if required. All others have approximately 2 units left.

→ For the PG Students the last date declared by university is October 16th and the principal urged everyone to finish the portions by then.

DISSERTATION VIVA

→ The date for Dissertation Viva is decided as October 16th (Monday)

→ A Panel of experts other than Guides will be the examiners.

RESEARCH PROPOSAL

→ The Research Proposal of II Sem PG Students to happen before their II Sem final exams.

→ Dates of Research Proposal to be decided

ATTENDANCE ISSUES

→ For those who have less Attendance do not meet the minimum benchmark attendance. The following actions have been deemed.

VI Sem: Internship will be delayed and compensator to be finished prior to commencing Internship

IV Sem: Those with extremely low Attendance will not be promoted

GRADUATION DAY

→ The date for graduation decided is October 6th (Friday) 2023.

→ Campus Crusade is the venue decided as of now

→ Ms. Aparna to MC for the scene.

→ Awards and Honours to be given for the following members

→ Best CC

→ Best IC

→ Student Council Members.

→ Best Athlete.

→ Best Clinician (1 ^{UR} Speech and 1 ^{PLR} Article)

Article & Speech separately.

→ Best Alumni Awards.

→ colour look: Pearl.

→ The sash, Gowns, caps, Plaques, Scrolls, Oath to be prepared like last time., Student count & Parent count to be taken.

Stage Decoration: Ms. Prajna, Ms. Deborah, Ms. Ashwaja
 Culpeck Printing: Mr. Jayaram
 Lunch : Dr. Rithin

Oath, Scroll, Memento : Ms. Cynthia & Ms. Subhadrini
 Award Lists : Ms. Sneha

Gowns & caps : Mr. Mohan & Ms. Praveena

Alumni Mural : Ms. Megha Sasidharan

Student Reception : Dr. Anita Reddy

Music / AV : Dr. Ananthi (National Anthem, Music of March)

→ Arrangements to be made in similar lines to previous ~~arrangements~~ graduation ceremony

The meeting adjourned at 10:25 AM with all staff present according to the proceedings

~~S~~
~~Myra~~
~~(Suresh)~~
~~KS~~
~~Arthi~~
~~Navita~~
~~Shilpa~~
~~D~~