

# Minutes of the Meeting for CDC held on 27.4.2022.

Members present-Dr.Rashmi.J.Bhat(Chair person).

-Dr.Madhuri Gore.

-Dr.B.S.Premalatha.

-Dr.Anita Reddy(HOD,SLS).

-Ms.Megha.S.(HOD,DHS)

Serial.no	Agenda	Discussion	Resource needed	Person responsible	Deadline
1.	Subject distribution for even semester classes of UG and 2 <sup>nd</sup> semester PG	As per the expertise of faculty, subjects were listed out .efforts were made to ensure that each faculty atleast takes up two subjects for the semester.	Nil	Principal and HODs to ensure that there will be a lesson plan prepared per subject and timely delivery of the curriculum is maintained.	As per University schedule.
2.	Introduction of value added courses	As an adjunct to the RCI proposed curriculum,value added courses were felt to be necessary.Senior faculty opined that subject experts are to be invited to offer a different perspective to the students.Prof.Latha Krishnan,Professor	Travel arrangements/stay etc for the faculty as well as remuneration.	Principal to organize the scheduling of the classes and to communicate to management on the same.	Classes for PG to begin on 1 <sup>st</sup> June 2022 and for UG on 4 <sup>th</sup> June 2022.

		<p>Emeritus at Purdue University is to be contacted for conducting two courses in audiology ,one for PG on Case based Learning and one for UG,diagnostic Audiology (for 2<sup>nd</sup> and third year students).each session will be for a duration of thirty hours.</p> <p>Similar courses to be listed out in SLP ,to start with atleast for PG level.</p>		<p>Management to take care of the financials involved.</p> <p>HOD(SLS)to list out topics for the same and contact faculty. Communication to the faculty-Principal. Communication to the management-Principal. Scheduling of classes-HOD(SLS).</p>	<p>End of June 2022.</p>
3.	Educational	The members felt that students get	Travel and accommod	MCM will be	Once AIISH

	trip for third year UG	good clinical exposure at the institute,however,it would be good if they can get an idea about how a National level Institute such as AIISH works.A visit to the Labs,specialized clinics and Departments will enhance their understanding of the work involved.It was also decided that this will be scheduled for July.	ation arrangements	approached for providing the college bus for travel as it is convenient. Principal will communicate with Director AIISH for necessary permission and then convey the same to MCM. Class teacher will organize the scheduling and logistics etc along with personnel from AIISH. College Office will send communications to parents and get the permissions .	permission is obtained the rest of the listed out steps will be carried out by end of June.
4	Field trips	As per RCI,field trips will add on to the	College bus for the	Class teachers to	End of june for

	for UG students	theory classes .faculty felt that it is necessary for the students to observe theory in practice. The following areas were listed out, 2 <sup>nd</sup> sem-Brain Museum at NIMHANS. 4 <sup>th</sup> sem-Hearing aid workshop at WIDEX. 6 <sup>th</sup> sem-Hospices such as Karunashraya /Nightingales.	travel involved.	contact the centers mentioned and fix a schedule..Principal to send official letters.Also to communicate to the management regarding the same.	for schedule Ng and to send communication
5	Internal assessment	The members felt that the thirty marks had to be depending on three components-attendance(5),assignment(10),mid term test (15).	-	Subject teachers	As per University schedule
6	Scheduling the mid term exam	It was decided to have three hours of exams per subject following the university pattern of 70 marks.Tentatively mid July time line was discussed	-	Exam coordinator	End of June to be displayed on the notice board.